College and County - Guide to Charges for tenants

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Application and Administration fees	
Includes Referencing, drafting of legal documents, accompanied check-in, deposit registration	
Cinela professional Dance	£175
Single professional Person Company	£275
Couple (with or without children under 18) or two sharers	£275
HMO (Shared house hold) Per applicant (includes guarantor referencing and C&C Elite membership)	£140
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College and County have no hidden charges in our agreements with our landlords and our tenants, no	
additional admin charges will apply at checkout or renewals.	
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Tenancy Renewal Fees	No fees apply
College and County want to reward great tenants and for that reason we will not charge existing	
tenants any additional admin fees should you wish to renew.	
Inventory/ Check out fees	No fees apply
To help make sure you know what's needed to get as much of your damages deposit back as possible	TO TOOS APPLY
College and County will send one of our experienced property managers around to your property 4-8	
weeks before the end of your tenancy for a final inspection and send you a report with useful tips and	
advice on what you need to do before your accompanied checkout.	
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A Charge will apply if the property is not ready to be checked out and the checkout needs to be re-	
arranged.	
Channel of Language / Fourth temperature for a	
Change of tenants/ Early termination fees	£200
Where a tenant wishes to leave before the end of fixed term agreement permission for a tenant	1200
change will be granted subject to the landlord's approval. The incoming tenant will pay admin fee as above, and the change of tenant fee will be payable by the outgoing tenant (further details of this	
procedure are available on request)	
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In exceptional circumstances it may be possible to request permission to terminate a fixed term	
agreement early. (further details of this procedure are available on request)	£300
Lock Out service fees	
We appreciate that sometimes mistakes happen therefore should any of our tenants lock themselves	
out during normal working hours 9am – 5pm we will be happy to hand out an office set at no cost.	
Outside of normal working College and County do not offer any guaranteed call out availability for	
lockouts/lost keys and you may be required to call a locksmith, any call out service offered will be	
subject to staff availability. The following charges will occur	
College and County call out with office keys 7am – 10:30pm*	£35
College and County call out with office keys 7am = 10.30pm = 7am*	£50
Locksmith visit	At Cost
Late rent payment fee	£10
Fee applicable for each reminder after rent due date, reminders can be sent via SMS, Email, Facebook and Letter.	
anu Letter.	